

Queen's College

Plan on Use of Capacity Enhancement Grant 2018-19

Consultation of Teachers: Opinion survey and consultation through Staff Meeting

No. of operating classes: 24

Task Area	Major Area(s) of Concern	Strategies/ Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Assessment Mechanism	Persons in charge
Enhancing Language Proficiency and Curriculum Development	- To assist in implementing enrichment programmes on extensive reading/ oral practices and to assist in language proficiency promotion activities	(1) To employ two teaching assistants (English & Chinese)	- To assist teachers in implementing the planned language programmes - To assist teachers to enhance language proficiency of students - To give support to teachers in handling work in implementation of SS curriculum and School-based Assessment - To reduce workload of teachers	From Sept 2018 to August 2019	Salaries of the teaching assistants $\$17,059 \text{ month/TA} \times 12 \text{ months} \times 2\text{TAs}$ = \$409,416 (I) (Assuming that there is an increase of 4.51% of the Pre-determined Packages)	<ul style="list-style-type: none"> 80% of attendance in after-school enrichment sessions Students show improvement in reading and oral activities 80% of teachers agree that the TAs can provide support for preparing learning & teaching materials. 	<ul style="list-style-type: none"> Feedback from teachers Assessment of students' performance in oral presentation and writing skills and development of reading habits Attendance in after-school enrichment sessions 	

Task Area	Major Area(s) of Concern	Strategies/ Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Assessment Mechanism	Persons in charge
To cope with students' diverse learning needs in Mathematics and IT-related tasks	To conduct enrichment lessons for less able students in Mathematics and to support teachers in miscellaneous IT duties	(2) To employ a teaching assistant with good knowledge in Mathematics and IT	- To assist teachers to cater for students' individual needs - To give more assistance to teachers to carry out IT plans for teaching and learning	From Sept 2017 to August 2018	Salary of the teaching assistant $\$17,059 \text{ month/TA} \times 12 \text{ months} \times 1 \text{ TA}$ = \$204,708 (II) (Assuming that there is an increase of 4.51% of the Pre-determined Packages)	<ul style="list-style-type: none"> 70% of the participants show improvement in examinations and test results. IT plans for teaching and learning are implemented smoothly. More teachers are willing to integrate IT in learning and teaching. 	<ul style="list-style-type: none"> Feedback from teachers Surveys on the academic performance of weaker students in examinations Lesson observation 	

(A) Capacity Enhancement Grant allocated for 2017/2018	:	\$ 599,381.00
(B) Balance brought forward from CEG 2016/2017	:	\$ 22,602.55
(C) Total Expenditure	:	\$ 623,376.03
(D) Balance carried forward for 2018/2019 (A)+(B)-(C)	:	\$ - 1392.48

Name of Teacher-in-charge of Capacity Enhancement Grant: Mr CHIU Sin-hang

Signature: _____

Date: 19-6-2018